



Overview

E-Leave.org is a web based leave application system that suits employees in any fields. It simplifies the process flows of planning, applying and approving of leave.

Through this system, employees can plan and apply for leaves and view their records and department heads can approve and manage the leave application. Since E-Leave is a web based application, employees and managers can use the system anytime and anywhere.

E-Leave helps to save time, avoid messy forms, improve employees' satisfaction and reduce administrative cost.

Features

Using E-Leave, you can enjoy the following features:

- | | |
|---|--|
| ✓ Unique design and layout | ✓ Friendly and easy to use interface |
| ✓ Users can attach files of various formats | ✓ Everything is just a few clicks away |
| ✓ Graphical calendars to select leave dates | ✓ Public holidays and weekends are not counted |
| ✓ Leaves updated automatically | ✓ Credits are deducted automatically |
| ✓ Up-to-date reports by one click | ✓ Form validations for all input fields |
| ✓ System regularly maintained and updated | ✓ Flexible system with a room for future updates |

How Does it Work?

E-Leave is customized to suit businesses of all sizes. We will setup the system to match your business criteria. The system offers three different access levels. Each level can perform a set of functions. These are listed below:

Employees

- ✓ View and edit personal profile
- ✓ View own leaves credits and statistics
- ✓ Apply for leaves
- ✓ Cancel leaves applications
- ✓ Check status of recent applications
- ✓ View public holidays
- ✓ Send feedback to administration

Managers

- ✓ Perform all employee functions
- ✓ Activate or delete new registered users
- ✓ Check new leaves applications
- ✓ Approve or reject new leaves applications
- ✓ View leaves statistics
- ✓ View all active users records
- ✓ Edit / Update users records
- ✓ Edit / Update leaves records for a specific user

Administrators

- ✓ Perform all employees and managers functions
- ✓ Edit / delete users from any department
- ✓ Approve / reject leaves from any department
- ✓ Add public holidays to the system
- ✓ View active users from any department
- ✓ Activate / delete new users from all departments
- ✓ View leaves statistics for all users
- ✓ View leaves statistics for all departments
- ✓ Delete public holidays from the system

Why you Should Get E-Leave Now?







E-Leaves.org offers promotions for a limited period of time. If you get E-Leave now, you will enjoy all of the following for FREE:

✓ Initial setup and installation	✓ 1 month technical support
✓ In-House 1 day training	✓ Maintenance and backups
✓ Other special promotions *	✓ Future system updates

* Special promotions include premium one year support at discounted rates

Pricing

E-Leaves.org comes in two packages. The difference between packages depends on the business size and the support packages chosen. Details are as follows:


 Silver Package	 Gold Package (Recommended)
✓ Installation and setup	✓ Installation and setup
✓ In-House 1 day training	✓ In-House 1 day training
✓ 1 month support	✓ 12 months support
 Total: RM 5,000.00	 Total: RM 6,000.00
 Additional Packages	
✓ 12 months support	
 Total: RM 1,200.00	

* Prices are valid within Malaysia only. For international clients, please contact us at: admin@eleaves.org to request for quotations.

* Support is inclusive of regular maintenance and backups

 **How to Get E-Leave?**

If you like E-leaves.org and you are thinking to get it, or if you would like a demonstration on how the system works, then you can contact us at:

 Mobile: 006 - 0133513107

 E-mail: admin@leaves.org